



## Studio Rules and Policies

### Dance Studio Rules:

1. No street shoes in the dance studio.
2. Only water is permitted in the studio - no gum or food is allowed.
3. Please do not touch the mirrors or lean against them.
4. Ballet barres are only to be used with the teacher's permission and never to be used as a jungle gym. Please refrain from hanging or swinging on the barres.
5. No cell phones are to be used during class. All electronics should remain on silent with a parent or secured in a dance bag.
6. Dance bags are permitted in the studio but must be placed in the cubbies or neatly against the designated wall so as not to cause any trip hazards.

### Common Area Rules:

1. We are blessed to be sharing space with Trinity Fellowship Church. Please be respectful of the church's property and remain only in the designated areas - waiting area, restrooms, and studio room. Please do not wander around the building.
2. Please be respectful of others while waiting and refrain from using the volume on any electronic devices.
3. Keep our common areas neat and tidy.
  - Food should be eaten at the tables in the cafe area and garbage disposed of properly.
  - Please leave the space and furniture as you found it.
4. **Children and siblings in the waiting areas must be closely watched by a parent or guardian at all times.**
  - Running, rough play, and throwing toys/balls is strictly prohibited.
  - This is first and foremost a church building - please help us to maintain a calm and quiet space for all.
5. The entrance doors will be attended by a staff member or parent volunteer. Please do not prop the doors open at any time.

### School Culture

Love and respect are key to developing and maintaining a healthy learning environment and culture at His Masterpiece Dance. Our instructors work hard to both exhibit and instill these values during every class so that each student feels safe, valued, and loved. We also want our students to develop strong friendships with their classmates and learn how to encourage and celebrate each other without feeling the need to compete with one another.

His Masterpiece Dance has a zero-tolerance policy for bullying. Any observation of this type of behavior (including but not limited to physical, verbal, social, and cyber bullying) will be dealt with immediately and at the discretion of the director.

*(continued on reverse)*



## Attendance

Please arrive at the studio at least 5-10 minutes before the start of your child's scheduled class. This will allow time for putting on dance shoes and taking a bathroom break BEFORE class begins.

The studio will open 15 minutes prior to the first scheduled class of the day. Students under the age of 10 must remain with a parent or guardian until the start of their scheduled class. Parents are expected to pick their children up within 10 minutes of the end of their class. In case of emergency or if you will be late picking up your child, please call 330-398-3368 and leave a message informing the instructor.

Consistent weekly attendance is key to your child's progress. Each class builds upon the next, and frequent absences will put your child behind in their technical advancement and in learning choreography.

If your child is sick or a scheduling conflict arises, please call the studio to inform the instructor as soon as possible. When students are absent, classes are live-streamed on our BAND app and available for viewing for 30 days. Full monthly tuition is still required.

If an illness or situation requires an extended leave of absence, accommodations will be made per the discretion of the instructor.

## Weather/Cancelled Classes

Please check the BAND app and/or social media accounts (Instagram and Facebook) for notification of cancelled classes due to unsafe weather conditions or studio closure due to instructor illness.

Local school cancellations may not necessarily mean classes are cancelled as weather conditions may improve as the day progresses. Cancellations will be posted at least 2 hours prior to the class start time.

If a class is cancelled due to weather, instructor illness, or space scheduling conflict, a makeup lesson will be scheduled for another day or at a different time.